SEINE RIVER TEACHERS' ASSOCIATION
WELLNESS FUND
(Revised September 2026)

CRITERIA:
The Seine River Teachers' Association has established the *SRTA Wellness Fund* to support physical, nutritional, and mental wellness.

Funds must go towards a wellness activity that enhances the wellness of ***all active SRTA members that are part of the school/worksite/group***. A *committee of members* (defined as two or more members), under the guidance of and in consultation with the remaining SRTA members in each school/worksite/group, must determine the activity.

The *SRTA Wellness Fund* covers activities such as:

- Equipment for wellness activities
- Books, videos, and software
    - (Materials purchased for the above activities will become the property of the school. A list of these materials will be made available to the schools through the SRTA.)
- Intramural events for teachers
- Guest speakers
- **Gift cards that will be used for food/supplies for an event occurring after May 31**

It does not cover:

- **Salaries for staff, substitutes, or release time**
- **Transportation**
- **Activities that are confined to a comparatively limited number of members**
- **Funds which might otherwise be provided by the school or Division**
- **Gift cards that are intended to be given directly (as a prize/gift/giveaway)**

The amount allocated per school/worksite/group is an annual amount and is calculated on a per-member basis at each workplace, based on active members as of September 30 of each school year, with a $100 minimum per workplace. **No adjustment to this value will occur once the allocation is determined, even if the number of members at a school/worksite/group changes after the final determination.** Unused funds cannot be carried forward to the following year.

The school/worksite committee can determine if it will provide one or more activities. However, activities done on a different day must be applied for separately.

The application form, located on the SRTA web site, **must be submitted at least ten (10) days in advance of the activity occurring** and must be approved by the Wellness Chair. Requests for funding must be submitted by the **end of March of each school year.**

Money will be reimbursed upon submission of itemized receipts. **Receipts must be submitted no later than May 31 of each school year.** It is important to get receipts submitted as quickly as possible to ensure reimbursement before the end of the school year. *Note: please limit the number of people reimbursed per activity to two.*

The establishment of this fund was approved by SRTA Council on September 23, 2014. Guidelines for the *SRTA Wellness Fund* will be evaluated annually by the SRTA Executive and submitted for approval at the first Council meeting of each school year.